



## Margaret Minneci, RN, FNP, MA

### Professional Experience

**December 2007 to Present**

**Nurse Case Manager**

**SCM Associates, Inc., Bellflower, CA**

Identifies, assesses, plans, coordinates, implements, monitors, and evaluates options and services for individuals requiring case management services. Provides for quality, cost-effective outcomes for the client through collaboration and communication with the client, the family, the physician, and other members of the health care team.

**2003 to 2007**

**Varied Assignments**

**Making Careers, Los Angeles, CA**

Assignments included WorkCare case manager for San Bernardino County injured workers and short-term disability employees; case manager for Kindred Hospital, Ontario, CA, an acute rehab hospital; case manager for Regal Medical Group, San Bernardino, CA.

**May 1986 to January 2005**

**City of Los Angeles, CA**

**May 1986 to January 2005, Per Diem Relief Correctional Care RN**

Responsible for triage and evaluation for arrestees in locked jail setting. Tasks included emergency care, diabetic testing, wound care, and medication distribution.

**March 1987 to September 1989, Occupational Health/Workers Compensation Supervisor**

Responsible for cardiac, orthopedic, and Workers' Compensation clinics. Supervised rehabilitation nurses. Develop and implemented long-term disability program coordinating with employees' private physicians and the city to expedite employees' early return to work.

**March to October 2001**

**Health Service Administrator**

**Wackenhut, Taft Correctional Prison, Taft, CA**

Responsible for supervision and 24-hour operation of medical care at a federal prison, including two clinics, 24-hour dispensary, five physicians, two dentists, psychiatrist, and 30+ nursing staff. Coordinated and arranged with security transfer to outside hospitals for emergency, surgical procedures, and long-term care. Co-coordinated with the Kern County Health Department for communicable diseases prevention and treatment of inmate TB and valley fever.

**2001**

**Temporary Case Manager**

**CorVel, On-Site with Chubb, Los Angeles, CA**

Responsible for coordinating with injured worker, physician, and adjuster for treatment and early return to work.

**April 1995 to August 1999**

**Director, Medical Management**

**Integrated Health Care Delivery Services**

Responsible for medical case management for this third-party administrator handling Workers' Compensation and liability claims for major corporations nationwide. Hired, trained, and supervised staff of six nurses, 20 intake (claims) clerks, and 20 bill review clerks. Performed utilization review; worked to client contract compliance; reviewed direct billing reports, financial billing, and contract charge processes. Set up case management department; assisted/set up/supervised 24-hour national claims reporting hotline. Assisted in set-up of nationwide bill review department.

**September 1993 to June 1994**

**Rehabilitation Nurse**

**Liberty Mutual Insurance Company, Glendale, CA**

Provided on-site case management for UPS Workers' Compensation claimants; coordinated medical and rehabilitation services. Established biweekly scheduled meetings with health providers handling claimant cases to provide continuous patient monitoring. Modified methods of obtaining durable medical goods, using PPO providers, in order to meet Liberty Mutual standards. Assisted in creating database of physicians. Arranged tours of UPS health provider to coordinate providers' care with clients' job functions. Developed and present plan for UPS employees to return to work earlier in modified work status.

**January 1991 to September 1993**

**Manager of Central Telephone Triage**

**Cigna Healthplans of California, Glendale, CA**

Managed and supervised 24-hour operation of telephone/nurse advice department with 43 professionals and clerical staff. Hired, trained, evaluated, and terminated professional and clerical staff. Assisted in annual budget preparation. Liaised between members, healthplan, and multi-disciplinary team. Developed and implemented department role in Healthplan case management program that integrated department with inpatient utilization management, social services, and health care centers.

**June to September 1990**

**Independent Contractor FNP/STD**

**City of Long Beach Public Health Department, Long Beach, CA**

Assisted in the set-up of a pilot project, screening female inmates in the Long Beach jail for sexually transmitted diseases.

**Education**

September 1989 to February 1990

Emergency Room Nurse

San Gabriel Valley Medical Center, San Gabriel, CA

Previous experience 1971 to 1988 available upon request.

Family Nurse Practitioner Certificate Program

Wichita State University, Wichita, KS

Master of Arts, Bachelor of Liberal Arts

University of Redlands, Redlands, CA

Associate of Arts in Nursing

San Bernardino Community College, San Bernardino, CA

RN License, California

Certified Professional Utilization Review, 1998

Certified Professional Disability Management, 1998

Certified Case Manager, 1993

The Commission for Case Manager Certification

California Certification Nurse Practitioner, 1986

ANA Certification Nurse Practitioner, 1977

Teaching Credential, State of California, 1976